

 Universiteti i Prizrenit University of Prizren Univerziteti Prizrenë <b>"UKSHIN HOTI"</b>	
Pranuar më 24.09.2021	
Zyra e pranimit	Nr. i protokollit
308	01-256

**MEMORANDUM OF UNDERSTANDING  
 BETWEEN THE  
 PUBLIC DIPLOMACY SECTION OF THE U.S. EMBASSY PRISTINA  
 AND THE UNIVERSITY OF PRIZREN "UKSHIN HOTI", ENGLISH LANGUAGE  
 AND LITERATURE DEPARTMENT**

The Public Diplomacy Section of the U.S. Embassy Pristina ("the PDS") and the University of Prizren, English Language and Literature Department jointly referred to herein as "the Partners," by this Memorandum of Understanding ("MOU") hereby agree to establish a partnership and create working space to support the work of the English Language Fellow ("the ELF") in Kosovo, from October 1, 2021 to June 30, 2022.

**Statement of Purpose**

The Partners agree to work together to support the ELF who will promote English language learning and will enhance English teaching capacity in Kosovo.

Each Partner has specific obligations and responsibilities under the terms of this Memorandum of Understanding.

**Specifically, the PDS and the U.S. Department of State shall:**

1. Provide at no charge to the University of Prizren, English Language and Literature Department, an experienced American English Language Teacher to serve for a period of 9 months during the MOU period.
2. Provide the ELF with a program activities allowance, and other resources to support fellowship activities.

**Specifically, the University of Prizren, Faculty of Philology, Department of English Language and Literature shall:**

1. Provide working space at the University of Prizren, English Language and Literature Department, free of charge and satisfactory to the PDS, enough to accommodate the ELF.
2. Designate a primary contact at the University of Prizren, English Language and Literature Department who will serve as a liaison to orient the ELF with the day-to-day operational procedures at the University of Prizren, English Language and Literature Department; discuss work plans; provide access to information and contacts required by the ELF to successfully fulfill his duties such as goals of the University of Prizren, English Language and Literature Department related to English Language Education as

well as contact information and entrée into educational institutions and training centers, and other requests as appropriate.

3. Provide one outside telephone line for the use of the ELF for calls within Kosovo.
4. Provide one computer with Internet line and access to copy machine and a printer.
5. Purchase basic office supplies, including but not limited to printer paper and ink cartridges.
6. Pay for all regular utility and maintenance costs incurred by the ELF as part of the University of Prizren, English Language and Literature Department total utility and maintenance costs, including electricity, Internet and telephone line.

**The ELF will support the goals of the University of Prizren, English Language and Literature Department to improve English Teaching capacity at the university and the English proficiency among students.**

**The English Language Fellow will cover two linguistic courses per semester: Winter semester 'Applied Linguistics, and Creative Writing', and summer semester 'American History and Civilization, and History of the English Language'. A university teaching assistant will help in the practical part (seminars). In total, the Fellow will have 10 academic hours of 45 minutes per week and 2 hours of consultations (office hours). In addition, the ELF will commit 2 hours/per week for English Club Programming for the students of the department, while 12 hours/per semester to contribute on organizing workshops with university professors and senior students of the department or assisting on English Club activities part of American Corner and Access Program in Prizren.**

1. Actual courses have been determined in coordination with the University of Prizren, English Language and Literature Department based on the expertise of the Fellow and the needs of the student curriculum.
2. Other tasks as needed and assigned.

#### **Failure to Comply**

The PDS reserves the right to determine a failure to comply with this agreement. If the PDS determines that the Partners have failed to comply with the terms of this agreement, it reserves the right to call a meeting of the Partners to reassess the terms of this agreement or to take any other measures it deems necessary to ensure compliance.

#### **Availability of Funds**

The U.S. Government's obligation for performance of this agreement beyond June 30, 2022 is contingent upon the availability of appropriate funds. No legal liability on the part of the U.S. Government for any payment may arise for performance under this agreement beyond that date.

The parties hereto have executed this Memorandum of Understanding as of October 1, 2021, signed in the English language.

**For U.S. Embassy Public  
Diplomacy Section:**

 9/23/2021

Ray Nayler  
Deputy Public Affairs  
Officer  
U.S. Embassy Pristina  
Pristina, Kosovo

**Faculty of Philology,  
Department of English  
Language and Literature,  
University "Ukshin Hoti"  
Prizren, Kosovo**



Semedin Krrabaj  
Acting Rector  
Faculty of Philology,  
Department of English  
Language and Literature,  
University "Ukshin Hoti"  
Prizren, Kosovo