



UNIVERSITY "UKSHIN HOTI"

Governing Council

Rruga e Shkronjave Nr.1, 20000 Prizren -Kosovo; Tel: +381 (0) 29- 232 140; Homepage: www.uni-prizren.com

Chairman of the Governing Council
Prof. asoc. dr. Bedri Muhadri

Nr. i ref. 07-2018

Prizren, on: 09.02.2018

Based on the legal provisions of article 154, paragraph 3 of the Statute of the University "Ukshin Hoti" Prizren, according to reference no. 04-V-621, dated May 30, 2013, the Governing Council, deciding regarding the approval of the Regulation for Student Elections at "Ukshin Hoti" University, in the meeting held on 09.02.2018, approved the following:

REGULATION FOR STUDENT ELECTIONS OF THE UNIVERSITY "UKSHIN HOTI" PRIZREN

General provisions

Article 1

This regulation determines the procedure and organization of elections for members of the student parliament and student councils of the faculties.

Article 2

1. Students have the right to establish students' organization to which all regular, correspondence and master students can belong.
2. Each student organization shall have its own approved statut by its members accordingly with this regulation.
3. The statut's principles are about equal opportunities and non-discrimination.

Article 3

1. Students' interests shall be represented through these bodies:
 - a). University level student's parliament;
 - b). Students' council in the level of every academic unit.
2. Students organizations have the right to propose members of students' parliament and students' council of academic unit based on every two-year election result.
3. Students who have flunk can not be candidated, respectively be chosen on student's leading position of University.
4. Students who are part of leading bodies on political parties can not candidate on selective lists of student's organizations.

Student Parliament

Article 4

1. The student parliament is the supreme body of student representation. The Parliament makes decisions on student issues at the University level.
2. The student parliament elects the members of the Senate from the list of the proposed, prepared by the student councils of each academic unit. The President of the Students' Party is an ex officio member of the total number of student members of the Senate.
3. The election of student members is done in accordance with article 43, paragraph 1.5 of the University Statute.
4. The student parliament should focus on the following topics:
 - Student interests at the University level;
 - Commitment to quality in teaching and learning;
 - Studies related to aspects of University reforms and academic developments;
 - Developing the quality of learning and assessment;
 - University scholarships;
 - Social grants (scholarships);
 - Other general issues of students' academic interests;
 - Organization of cultural and sports activities.
5. The student parliament makes the following decisions:
 - The election of student members in the UPz Senate;
 - Development of student activities within UPz;
 - Proposals for the UPz Senate, regarding student and academic issues;
 - Participation in all UPz commissions and councils, where students are members according to the statute;
 - Other similar issues.

Article 5

1. The total number of members of the student parliament and student councils is regulated by the provisions of the UPz Statute.
2. Members of the student parliament are elected by the general election of the University, where each eligible student organization campaigns on the basis of a list of candidates.
3. The mandates division for each student organization campaigns depends on the total number of votes obtained during the elections according to this regulation and the UPz Statute.
4. The elections of the student parliament will be led by the electoral commission.

Student council

Article 6

1. Student councils are the representative bodies of students in each academic unit.
2. Each student council proposes a list of two candidates for student members of the Senate to be elected by the Student Parliament.
3. The student council of each academic unit elects the student members of the Council academic unit.
4. Each student council should focus on the following topics:
 - Students' interests at the level of the academic unit;

- Studies related to aspects of faculty reforms and academic developments;
 - Developing the quality of teaching and assessment;
 - University scholarships;
 - Social grants (scholarships);
 - Other similar issues.
5. Each student council makes the following decisions:
- Preparation of the short list for student members of the Senate;
 - Elections of student members of faculty councils;
 - Development of student activities within the faculty;
 - Proposals for the faculty council regarding student and academic issues;
 - Participation in all faculty committees and councils where students are members according to the Statute;
 - Other similar issues.

Article 7

1. The total number of members of each student council is 1% of the total number of regular students registered in that academic unit, with a minimum of 5 and a maximum of 21 members.
2. The representation of students in the student council will be based on the percentage of the number of students according to the level of studies (bachelor and master).
3. Members of student councils are selected individually through elections in each academic unit, where each eligible student organization campaigns on the basis of a list of candidates.
4. The distribution of mandates for each student organization that campaigns depends on the total percentage of votes achieved during the elections according to this regulation.
5. Elections for student councils will be led by the relevant faculty commission in cooperation with the Electoral Commission.

Principles of elections

Article 8

1. Registration of student organizations is done at the Ministry of Public Administration, in accordance with Law No. 04/L-57 on Freedom of Association in Non-Governmental Organizations.
2. All student organizations, which are regularly registered as "associations"-"associations" in the Ministry of Public Administration, according to the law in force, are considered registered, while the establishment of organizations is registered at least 1 (one) month before the election date.
3. Student organizations have the right to register for:
 - a. University student's general representation;
 - b. Faculty student's representation
4. The minimum number of supporting statements - signatories necessary for student organizations to achieve eligibility is determined based on this regulation.
5. The student organization participating in the elections for the first time, in order to register, must provide 500 supporting signatures from the students.
6. In the supporting statement, the following is noted: Name and surname, index number (ID), faculty, department and signature.

7. In the event that irregularities are found in filling out the notes, the Electoral Commission may cancel the organization's registration.
8. The qualifying date for student organizations, to have the right to participate in student elections, will be set 20 days before the election day.
The registration and licensing process must be completed by that date.

Article 9

1. Members of the student parliament and student councils are elected in accordance with the procedures for parliamentary elections.
2. The representation of students in the student parliament is based on the percentage of the number of students according to the level of studies (bachelor and master).
3. During the elections, the system of proportional representation is applied. This ensures that each student organization that has won the total number of votes above the respective threshold achieved, wins the number of seats in proportion to the percentage of votes they have received.
4. The limit (threshold) for the nomination of members of student organizations is:
 - 5% of the total number of votes for the Student Parliament.
 - 3% of the total number of votes at the level of the relevant academic unit.

Article 10

The mandate of Student Parliament members and the Student Council of academic units lasts 2 years and begins on October 1.

Article 11

1. Student elections are announced by the Governing Council of the University.
2. Student elections are held within (45) days after the elections are announced by the Governing Council of the University. The exact date is determined by the Governing Council.
3. Student organizations that gain the right to participate in student elections at the university or faculty level, campaign based on the priority list of candidates, always respecting Article 7 para. 2 and article 9 al. 2 of this regulation.
4. The election campaign period for student organizations begins according to the dynamics approved by the Governing Council. The end of the campaign takes place 48 hours before the date of the elections, counting the time from 00:00 on the day of the announcement of the elections.
5. Violations of electoral rules and procedures are sanctioned by the Electoral Commission and the Governing Council as a second degree.

Electoral and Faculty Commissions

Article 12

1. The Governing Council decides on the appointment the Election Commission. The first constitutional meeting is led by the Chairman of the Governing Council and is held within five days after the date when the student elections are announced. The Chairman of the Electoral Commission takes over the leadership after his/her election.
2. The Election Commission consists of the following members:
 - 2.1 General Secretary of the University (with the right to vote),

- 2.2 A representative from the Ministry of Education, Science and Technology with the relevant legal powers (with the right to vote), and
- 2.3 One representative from the 2 largest student organizations, based on the votes won in the last elections (with the right to vote)
- 2.4 A representative of the CEC of the Republic of Kosovo (with the right to vote).
- 3. The Chairman of the Governing Council must send a written request to receive the names nominated by the nominating organizations according to paragraph (3) of this article, on the day the elections are announced. This letter should be sent together with an invitation to the constituent meeting. Nominations must be submitted in writing to the Chairman of the Governing Council, no later than one (1) day before the constitutive meeting. Late nominations will not suspend proceedings.
- 4. The General Secretary is the ex officio chairman of the Electoral Commission.
- 5. The vice-chairman is elected by the student members of the Election Commission.
- 6. The Electoral Commission is responsible for the preparation, management and effective running of student elections.
- 7. Election results are announced exclusively by the Election Commission.
- 8. The electoral commission approves the working regulations of the electoral commission, faculty commissions and voting instructions, with the proposal of the commission chairman within 2 weeks after the constitution.

Article 13

- 1. For each UPz faculty, the election commission is established by the Electoral Commission within five days after its establishment.
- 2. The faculty commission consists of the following members:
 - 2.1 The secretary of the faculty
 - 2.2 Two members from the administration staff (with voting rights)
 - 2.3 From a representative of the 2 largest student organizations within the votes won in the last elections (with the right to vote)
 - 2.4 from one member from each organization participating in the student elections as observers of the electoral process (without the right to vote).
- 3. Appointments of faculty commission members are made by the CEC in coordination with the management. Nominations are submitted in writing to the Chairman of the Electoral Commission no later than three days before the constitutive meeting. Late nominations do not suspend the proceedings.
- 4. The Secretary of the Faculty is the ex officio chairman of the Election Commission. The vice-chairman is elected by the student members of the Election Commission.
- 5. The Faculty Commission supports the Electoral Commission in the preparation, management and running of the student elections in the relevant faculty.

Article 14

- 1. No student has the right to be a member of more than one commission.
- 2. No student has the right to have his name on more than one list of candidates.
- 3. The members who are appointed to the Electoral Commission according to Article 12 paragraph 2 point 2.5 as well as the members/representatives according to Article 13 paragraph 2.3 in the faculty commissions sign a written statement, which is prepared by the Chairman of the Electoral Commission, and states that they will work during their term of office meticulously, impartially and with full conscience.

4. The Governing Council has the right to temporarily suspend the student members of the elections or the faculty commission with the recommendation of the Chairman of the Election Commission in case of any proven rule violation of this regulation by the respective members. In this case, the position is not replenished for the period during the suspension.

Article 15

1. The Chairman of the Election Commission is responsible for:
 - convening of Electoral Commission meetings;
 - leading meetings;
 - instructions for the decision-making process;
 - preparing minutes of meetings;
 - execution of decisions of the Electoral Commission;
 - coordination of the faculty commissions.
2. The Chairman of the Electoral Commission is assigned an associate who will help him in carrying out technical work.
3. The Rector of the University is obliged to provide sufficient administrative support to the Chairman of the Electoral Commission in order to fulfill the obligations described by this regulation according to the periods.
4. In case the Chairman is absent, the responsibilities according to paragraph (1) of this article will be taken by the deputy chairman.

Article 16

Each student organization that qualifies for participation in the elections, according to this regulation, nominates an observer to the Faculty's Election Commission.

Article 17

1. In case of early resignation of the members, as listed in article 12 paragraph point 2.5 and 13 paragraph 2 point 2.3 of this Regulation, the Governing Council asks the Student Organizations to appoint the member's nomination within the shortest possible time period.
2. In case of lacking quorum of the Electoral Commission, due to not determining the nomination, the Chairman of the Electoral Commission has the right to take decisions on behalf of the Commission, in accordance with this regulation.

Article 18

1. In the Electoral Commission, present: The Chairman and at least two members with the right to vote in order to have a quorum. The faculty commission must have the chairperson and at least two more members (with voting rights) present to reach a quorum.
2. In case the quorum is missing, the chairman can call another meeting within 48 hours.
3. In the event that the quorum is absent during two consecutive meetings, the chairman has the right to make decisions on the topics of the agenda.
4. Decisions of the Electoral Commission and the Faculty Commission are made by the majority vote.
5. In case of equal voting, the vote of the Chairman of the meeting is decisive.

Article 19

1. The chairman is obliged to arrange the meeting of the Electoral Commission at the deadline set according to this regulation, at the latest (48 hours) after being notified of the relevant case.
2. The call (invitation) must be sent to the members no later than (24 hours) days before the meeting. Appropriate communication steps should be used. The invitation must contain the agenda.
3. Each member of the Electoral Commission has the right to submit a request to the chairman to call the meeting, sending an argument and an agenda in writing. Such meetings must be called within three days after the request has been sent.

Article 20

1. Minutes of the meeting are prepared for each meeting of the Electoral Commission and the faculty commission. The protocol form of the meeting according to this regulation is used for the minutes.
2. The minutes include a brief description of the progress of the meeting and the decisions that were made. The minutes are signed by all present members of the commission. In case the signature is refused, the name of the member and the reasons must be given and attached to the minutes.
3. All the minutes of the meetings of the Electoral Commission and the Faculty Commission are kept by the respective chairman of the Electoral Commission. One copy for each meeting is given to the General Secretary of UPz and this is kept in the archive of UPz for a period of (three) years.

Article 21

1. The meeting of the Faculty Commission is arranged in cooperation with the chairman of the Electoral Commission and the chairman of the Faculty Commission.
2. For leading the meetings of the faculty commission, the relevant rules of this regulation for the Electoral Commission will be valid.

Article 22

1. The Electoral Commission has the following responsibilities:
 - a) determines and implements the dynamics of the elections based on the dynamics approved by the Governing Council.
 - b) prepares lists for elections of persons with the right to vote;
 - c) prepares decisions about objections to the list of elections;
 - d) determines the total number of mandates;
 - e) evaluates the list of candidates;
 - f) presides over election procedures;
 - g) verifies the identity of the voters;
 - h) determines the results of the elections;
 - i) gives the mandate to accept organizations and candidates with the right to vote,
 - j) informs the candidates;

- k) announce the election results;
 - l) changes the mandate;
 - m) constitutes the student Parliament;
 - n) constitutes student councils and
 - o) coordinates faculty commissions
 - p) certifies organizations
2. The list of accepted student organizations and lists of candidates are publicly announced no later than 14 days before the election day.
 3. Election results are announced publicly within 7 days after the election day. Mandates are assigned at the same time.

Article 23

1. The rector and deans of UPz are obliged to provide the Electoral Commission with the completed list and all changes of students who have the right to vote no later than 10 days after the announcement of the student elections by the Governing Council.
2. Students with the right to vote shall fulfill these two qualifications:
 - To have the status of regular/correspondence student according to article 143, point 1.3, of the UPz Statute.
 - Have the index/ID. the UPz card stamped, which proves that the student is registered and which is valid for the qualifying date of the elections as defined by the Governing Council.
3. The qualifying date for the list of students who have the right to vote will be set 15 days before the elections.
4. The list of students who have the right to vote shall be clarified and public fo the Electoral Commission within 14 days after the elections have been announced by the Governing Council, up to 7 days before the elections.
5. Within this period, each student has the right to complain against the content of the list. The complaint is made through a written statement which is presented to the Chairman of the Election Commission.
6. Objections to the list with the right to vote are presented no later than 14 days before the elections, and likewise, according to these objections, they are decided no later than 7 days before the elections.

List of candidates

Article 24

1. Student organizations with the right to participate in the elections for the Student Parliament or Student Councils according to the principles of this regulation submit the lists of candidates to the Electoral Commission through registered mail no later than 10 days before the elections, using the List of Candidates form specified from the Electoral Commission. Once the list is submitted to the Electoral Commission, it will not be changed.
2. Each list of candidates contains:
 - The name of the campaigning student organization;
 - Governing body to be elected (student parliament or student council);
 - Priority list of candidates;
 - Candidates' declaration of consent;

- The authorized person of the student organization;
- 3. In case of conflicting names of two or more different student organizations, the Electoral Commission requests the authorized members of each involved organization to find a solution at least 15 days before election day. In case no agreement is found by that date, the Electoral Commission decides the difference of terms for each organization involved.
- 4. Student organizations, which have been represented before in the representation of UPz students, will have the right to keep their names and acronyms.
- 5. The use of the names of existing political parties of Kosovo as names of student organizations is not allowed.

Article 25

1. The list of candidates of student organizations consists twice as many candidates as the total number of mandates allowed to elect a body. Surplus candidates are removed from the list by the Electoral Commission.
2. For each candidate, who must fulfill the qualification according to Article 23 (2), the following information (data) is provided, so that the candidacy is legal:
 - name and surname,
 - birth place,
 - date of birth,
 - address,
 - title of active studies - faculty and department,
 - index number/ student ID card,
 - proof of regular student registration - stamp, and
 - declaration of approval (consent).
3. Candidates who do not meet these qualifications to have the right to vote according to Article 23 paragraph (2), the Electoral Commission removes them from the list of candidates.

Article 26

1. In the list of candidates, every third ranked candidate must be female (30% of the list)
2. For other details of the regulations and gender list of candidates, refer to the Law on Gender Equality no. 2004/2.

Article 27

1. The validity of the list of candidates must be checked by the Election Commission immediately after it is received by the Student Organization.
2. In case of irregularities or defects that require improvement, the list of candidates is returned to the authorized addressee of the relevant student organization with the necessary explanations for improvement.
3. The improved list of candidates is submitted to the Electoral Commission by the student organization no later than 10 days before the elections.
4. If the election list or list of candidates, which has been returned for improvement, is not submitted within the specified time period, the candidacy of the relevant student organization is recognized as withdrawn.

Article 28

1. Each student organization shall have the right to withdraw its candidacy through a written statement, which must be signed by the authorized persons and the leader of the student organization, no later than 15 days before the election.
2. The candidacy of the student organization will be recognized as withdrawn, if the required number of candidates, has not been given accordingly with this regulation, where the candidates have withdrawn their written candidacy and signed statement, no later than 15 days before the elections.

Article 29

1. The electoral list or list of candidates which is submitted outside the specified period is not recognized.
2. For the assessment of the exact date of delivery, the date of the postage stamp or the date of personal delivery will be decisive.
3. The Chairman of the Electoral Commission is obliged to arrange before the elections an information campaign for students with the right to vote, informing them about the election procedures. The Rectorate is obliged to provide the necessary resources for such an election process and makes them public.

Election day

Article 30

1. Polling stations in all academic units open at 8:00 a.m. and close at 6:00 p.m., with the exception is made if there is a queue of voters at the time the polls close, then the closing time of the polling station is postponed until the last student votes.
2. The number of polling stations in the faculties is set by the Electoral Commission.

Article 31

1. The rector is obliged to provide suitable polling stations for holding elections in each faculty building. Necessary equipment, such as ballot boxes, voting booths and other equipment necessary for voting must be provided by the Rector at the request of the Electoral Commission.
2. During the election process, in addition to the members of the Electoral Commission (faculty commission), the following persons may have access to the polling place:
 - support staff of the Electoral Commission,
 - official observers appointed for elections,
 - voters, and
 - other designated official personnel, responsible for regular operation.
3. Once the vote has been cast, voters must leave the polling station without delay.
4. If necessary for the regular operation of the electoral procedure, the chairman of the Electoral Commission (faculty commission) has the right to limit the access of voters to only one voter per order.

5. At the entrance to the polling stations, the presence of representatives of student organizations is not allowed, except for those mentioned in paragraph 2 of this article.

Article 32

1. Each polling station must have at least one voting booth. The voting booth must be placed in that position so that the voter is not observed by other persons who are present at the polling station during the voting procedure.
2. In case there are no voting booths, a sufficient part of the room should be adapted in a suitable way. These temporary arrangements must be accepted by the Electoral Commission based on individual inspection.
3. The voting booth contains a table with a high seat or a high counter, has sufficient light and provides writing material to vote on a ballot paper.

Article 33

1. Ballots for the Student Council and for the Student Parliament must be distinguished by color from one another.
2. Ballots are folded at least once before being thrown into the ballot box.

Article 34

The Electoral Commission (faculty commission) is responsible for holding election procedures in compliance with the election regulations.

Article 35

1. Voting is done in person. The blind, the disabled, who were not expected to be able to vote independently, have the right to choose an accompanying person, who will support them during the election procedure.
2. In addition to the exception from paragraph (1) of this article, the voting booth can only be entered by one person in order.

Article 36

1. Every voter is obliged to prove his/her identity before the Electoral Commission (faculty commission) by presenting the index / ID card or identity card.
2. The assessment of eligibility is made exclusively on the basis of the electoral list for persons who have the right to vote.

Article 37

1. The chairman of the Electoral Commission (faculty commission) hands the ballot paper to the student.
2. Every student (with the right to vote) has the right to vote for:
 - a) The student parliament of the University,
 - b) Student councils in all faculties where he/she is listed as a student.
3. The chairman of the Electoral Commission (faculty commission) directs the voter to enter the voting booth.
4. The voter fills out the ballot paper, folds it once and leaves the voting booth.

5. The chairman of the Electoral Commission pulls the cover of the ballot box and the voter puts the folded ballot into the ballot box.
6. In the event that a voter makes a mistake while filling in the ballot, the Electoral Commission (faculty commission) is obliged to provide another ballot to the voter upon the voter's request. The preliminary ballot is torn by the voter before submitting it to the Electoral Commission (faculty commission).
7. The delivery of the additional ballot is recorded in the voting protocol.

Article 38

1. The name of the voter must be recorded in the voting register by a member of the Electoral Commission (faculty commission). For registration, the form determined by the Electoral Commission for the registration of votes of this regulation is used.
2. The name must be registered with the number according to the line and original number of the list of eligible voters.
3. The other member of the Electoral Commission (faculty commission) must record the voter's name in the list of eligible voters.

Article 39

The vote must be recorded and stamped on the inside back of the index by a member of the Election Commission (faculty commission).

Article 40

1. In case of doubt regarding the student's identity, the Electoral Commission has the right to request additional identification documents.
2. If the identity cannot be clarified, the student is not allowed to vote.
3. If there is a doubt about the voter's identity, once the ballot is submitted, is considered as legally impermissible.

Article 41

1. The ballot form determined by the Electoral Commission of the elections may be used for the ballot. Ballots must contain information in three languages (Albanian, English and Serbian), while in the Faculty of Education also in Turkish and Bosnian.
2. Depending on the body to be elected, different colors of ballots can be used as will be decided by the Electoral Commission.
3. The ranking of student organizations on the ballot must be determined through the drawing of lots (lottery) held by the Electoral Commission.
4. The printing of ballots must be arranged by the Chairman of the Electoral Commission at the right time and after the electoral lists are announced, according to the dynamics determined by the Governing Council.

Article 42

The ballot is recognized as valid, if there is indisputable evidence for the student organization or the candidate that the voter has chosen. This is the case when the voter marks the name of the acceptable organization or candidate with an x or other signs, with the intention of seeing clear which organization or candidate the voter has chosen.

Article 43

1. The ballot is recognized as invalid, if:
 - a). If an addition ballot rather than one regular ballot has been used,
 - b). When a part of the ballot is torn out in such a way that it will not be possible to clarify which student organization or candidate has been chosen,
 - c). When no student organizations or candidates have been marked,
 - d). When two or more student organizations or candidates are branded,
 - e). When the markings or signs on the ballot paper are made in such a way that no determination of the student organization or candidate can be observed and from which no conclusion can be drawn.
2. The words, comments or other signs that are marked on the ballot paper do not disturb the validity of the ballot paper, unless it is similar and derives from the cases listed above.

Article 44

1. After the election period ends, the Chairman of the Election Commission (Faculty Commission) declares the end of the voting. The polling station is closed only by members of the Electoral Commission (Faculty Commission), support staff and observers who remain in the room.
2. The Electoral Commission (Faculty Commission) mixes the ballots in the ballot box, then empties them and counts them:
 - a). The total number of ballots for each body cast by voters,
 - b). The total number of voters registered in the voting registrars,
 - c). In case of non-compliance of the results according to points 1 and 2 of this paragraph, the reasons for this discrepancy are identified.
3. The Electoral Commission (Faculty Commission), unfolds the ballots, arranges them according to the acceptable body, checks the validity, identifies the invalid ballots according to the sequence number and determines:
 - a). The total number of votes cast,
 - b). The total number of invalid votes cast,
 - c). The total number of valid votes cast, and
 - d). The total number of valid votes for each student organization or candidate.
4. The results according to point (3) of this article must be transferred to the Chairman of the Electoral Commission in physical copy, immediately after counting the votes.

Article 45

1. The Electoral Commission (Faculty Commission) records the electoral procedure and the results of the elections in a report, which must be submitted to the Central Electoral Commission within 24 hours after the closing of the polling station. The form of the Protocol of the election procedure defined by the Central Election Commission should be used.
2. The report contains:
 - a). The name of the polling station and the date of voting,
 - b). The names of the present members of the Electoral Commission,
 - c). Names of observers present,
 - d). The exact number of ballots submitted for each body that is in the election,
 - e). The start and end time of the election period,
 - f). Potential decisions of the Election Commission (Faculty Commission) on allowing or forbidding voters to vote.
 - g). Other decisions of the Electoral Commission (Faculty Commission) during the election period (e.g. obstructions during the election period, voting through the support of any person, etc.).
3. Attached to this report are:
 - a). List of eligible voters
 - b). Voting registers
 - c). Invalid votes, separated, packed and marked for each body or candidate that is in the election.
 - d). Valid votes, separated, packed and marked for each body or candidate that is in the election.
 - e). Unused ballots, separated, packed and marked.
4. The report must be signed by all present members of the Electoral Commission (Faculty Commission) and observers. In case of refusal to sign, the reasons must be recorded in this report.

Article 46

1. In case of special circumstances or incidents within the Electoral Commission (faculty commission), it has the right to intercept and postpone to another election day.
2. Each postponement of the elections is announced for the public without delay by the Chairman of the Electoral Commission (Faculty Commission).
3. If the voting period has just started and then is interrupted, all electoral actions, ballots and ballot boxes must be closed by the Chairman of the Electoral Commission (Faculty Commission) until the electoral procedure continues.

Article 47

4. The distribution of mandates is calculated by the Electoral Commission in compliance with the rules of this regulation.
5. For the distribution of mandates, a form for the granting of mandates, which is determined by the Electoral Commission, is signed.

Article 48

1. The preliminary result of the elections is published by the Chairman of the Electoral Commission, no later than 48 hours after the end of the elections.
2. The final result of the elections is published by the Chairman of the Electoral Commission, no later than 10 days after the end of the elections.
3. The announcement contains:
 - a). The election result in numbers, sorted by student organization and candidate,
 - b). The total number of mandates for each eligible student organization,
 - c). List of candidates for each body.

Article 49

1. The elected representatives are informed by the Chairman of the Election Commission within two days after the final election result has been announced.
2. The Mandate announcement form, which is determined by the Electoral Commission, can be used as an informative letter.
3. The mandate must be accepted, if the mandate holder does not oppose his election within four days after the election result has been announced.
4. If opposing the mandate by the representative, the mandate must be assigned to the next candidate according to the order of the list of candidates.

Article 50

1. The objection of the procedures and results of student elections are submitted to the Election Commission within 72 hours after the election results have been announced.
2. Any complaints of students and student organizations against the election results are examined and decided by the Election Commission within 5 days of receiving them.
3. The Electoral Commission objection on violating the regulation must be examined and decided by the Governing Council as a second instance, within 2 weeks of the announcement of the final results.
4. In case of the failed elections, other elections must be arranged and the appointment of mandates must be suspended.
5. Any change in the election result due to the acceptance of complaints must be publicly announced by the chairman of the election commission.
6. The decision of the Governing Council is final.

Article 51

1. If the Governing Council states that the violation of the election procedures affected election results, then the elections, based on the accepted complaints must be repeated. The elections must then be repeated within 15 days after the decision of the Governing Council is valid. The holidays must be excluded when the elections are held.
2. Elections are not repeated on holidays.
3. For repeated elections, the original list of elections and candidates must be used.

Article 52

All aspects that are not regulated by this regulation, should be addressed to the Statute of the University "Ukshin Hoti" in Prizren and the Law on Higher Education of Kosovo.

Article 53

1. The Electoral Commission is obliged to regularly report to the Governing Council on the progress of the electoral process of the student elections. With the request of the Governing Council, the report must be submitted in writing to the Secretariat of the Governing Council, hence, the representative of the CEC provides clarifications for the members of the Governing Council on the progress of the election process according to the foreseen dynamics.
2. All decisions or actions that contradict or present illegality towards the Law of Higher Education of Kosovo, the Statute of UPZ as well as the applicable normative acts of the Republic of Kosovo, the Governing Council based on its competences in accordance with the Statute as the authority the main governing body of the University can cancel and declare them invalid.
3. The authentic interpretation of this regulation can be given by the Governing Council.
4. In cases where there is a vacancy or legal void in this regulation or in the internal acts of the University which regulate this issue, the Governing Council, based on its powers as the main governing body of the University, with a special decision, regulates specific issues as requested.
5. Changes and additions to this Regulation are done the same as way as the approval procedure.
6. With the entry into force of this regulation on the day of its approval by the Governing Council of the University, all previous regulations, decisions or other instructions of this nature are repealed.

Article 54

This regulation enters into force on the day of approval by the Governing Council of "Ukshin Hoti" University in Prizren on 09.02.2018.

Chairman of the Governing Council

Prof. asoc. dr. Bedri Muhadri